

**APPLICATION FORM
ZONING BOARD OF APPEALS
CITY OF SAULT STE. MARIE**

The application fee to appear before the Zoning Board of Appeals is \$150.00, payable to the City of Sault Ste. Marie.

A notice of hearing stating your request will be sent by first class mail to all property owners within a radius of 300' of the edge of your property lines. The notice of hearing will also be placed in the local newspaper.

Please note that if you are not the property owner, **the owner** must also sign this application or provide a signed written statement of approval with this completed application.

You must also submit with this application sufficient information to show the nature and character of the requested variance. Dimensional variance requests shall include detailed dimensions, i.e. site plan, survey, etc...

APPLICANT:

PROPERTY OWNER:

Name:	Name:
Address:	Address:
Telephone No.:	Telephone No.:

Describe Requested Variance:

Property Address:
Tax Description No.:

Applicant Signature:	Date:
Property Owner Signature:	Date:

PUBLIC NOTICE

SAULT STE. MARIE ZONING BOARD OF APPEALS 2010 MEETING SCHEDULE

Any interested person may attend and participate. Persons with disabilities needing help to participate should call the City Clerk's office at 906/632-5715 a week in advance to request mobility, visual, hearing, or other assistance.

The Zoning Board of Appeals holds its' regular meetings on the third Thursday of each month at 5:30 p.m. in the City/County Building, 325 Court Street, Sault Ste. Marie, Michigan.

Specific meeting dates and corresponding application deadline dates are listed below. However, meetings are scheduled only when there is business to be transacted. Also, the schedule may be amended if staff or Board members are not expected to be available on the scheduled meeting date.

<u>MEETING DATE (Thursday)</u>	<u>APPLICATION DEADLINE DATES (Wed.)</u>
January 21, 2010	December 30, 2009
February 18, 2010	January 27, 2010
March 18, 2010	February 24, 2010
April 15, 2010	March 24, 2010
May 20, 2010	April 28, 2010
June 17, 2010	May 26, 2010
July 15, 2010	June 23, 2010
August 19, 2010	July 28, 2010
September 16, 2010	August 25, 2010
October 21, 2010	September 29, 2010
November 18, 2010	October 27, 2010
December 16, 2010	November 22, 2010

Administrative Review Hearings and Variance Hearings are subject to the above schedule.