



# CITY OF SAULT STE. MARIE, MICHIGAN ENGINEERING DEPARTMENT

325 Court Street  
Sault Ste. Marie, Michigan 49783  
(906) 632-5730 FAX (906) 635-6975

## PRIVATE USE AGREEMENT APPLICATION

APPLICANT	_____	_____
	(Provide Legal Names as Contained in, or Proposed for, Registered Deed of Property)	Telephone
ADDRESS	_____	
	Street	City State Zip

\_\_\_\_\_  
(Date Application Submitted to City Engineering Department)

\_\_\_\_\_  
(Proposed Construction Start Date)

Current Property Owner/Address: \_\_\_\_\_

City Tax Parcel Code of Affected Property: 051-\_\_\_\_ - \_\_\_\_ - \_\_\_\_

Brief Description of Property Location and Affected Right-of-Way: \_\_\_\_\_

\_\_\_\_\_  
(Attach a Location Sketch to the Application)

Description of Requested Use of Public Right-of-Way (check all that may apply):

- Private Driveway
- Private Water Service Lateral
- Private Sanitary Sewer Lateral
- Other (Describe): \_\_\_\_\_

- Application for a Private Use Agreement does not ensure the approval of the request. City Administration will review the application for completeness and will notify the applicant if additional information is required.
- Complete and acceptable applications will be presented to the City Manager to be included as an agenda item at the earliest possible City Commission Meeting for their consideration.
- Applicant shall be responsible for any and all permits that may be necessary for the intended private project including Federal, State and City permits.
- The City shall not be responsible for the accuracy of information as contained in maps, drawings, or documentation as provided by the applicant.

**I hereby agree that I understand the terms of this application and have provided all information as to the intent of the private use(s) of the public right-of-way as noted above in this application.**

_____	_____
Applicant's Signature	Date

- cc:
- Applicant
  - Police Chief
  - DPW Director
  - Fire Chief
  - City Clerk
  - Water/Sewer Dept
  - Other \_\_\_\_\_

Fee: \$ 100.00 Form Revision 01/2003/kph